

2014 ASD SEMINAR SERIES

SENATE ROOM, BWC, ST LUCIA

Date/Time	Presenting Unit	Topic	Target audience	Presenter(s)
Thursday 13 th March 2pm – 4pm	Teaching Space Management	Best Practice Timetabling at UQ	UQ Timetable Coordinators; and also other professional staff from Faculties and Schools who wish to further their understanding of timetabling practices at UQ	Matthew Scott Kirsten Hentschel
Thursday 20 th March 9am – 11am	SCGRU	Student Grievance Resolution	All staff who deal with students	Maree Lee Marnie King
Monday 24 th March 11am – 12pm	Student Progression	Graduations	Targeted audience of administrators	Athol Reid
Friday 28 th March 11am – 12pm CANCELLED	Academic Policy and Programs	Academic Programs Approval process, including Australian Qualifications Framework (2 nd edition)	Faculty Academic Administration Managers, administrative staff involved in preparation of submissions, staff involved in marketing 2015 programs	Rowena Bower Carole Tate
Friday 11 th April 10am – 11am	Examinations	Assessment and Examination Procedures <i>Propose to also broadcast to other campuses from Senate Room if possible, or conduct second session at Ipswich (for Ipswich and Gatton staff)</i>	Faculty and School academic and professional staff involved in assessment matters, particularly those responsible for preparation and/or upload of exam papers; highlight changes to PPL and GARs	Teresa Charlton
Tuesday 6 th May 9am – 11am	SCGRU	Student Integrity and Misconduct	Staff involved in student discipline and misconduct processes	Maree Lee

Monday 19 th May 10am – 11am	Admissions	Admissions: Mature Age and Alternative Entry Options	Faculties and Schools Administrative staff involved in admissions	Mark Campbell Fiona Brandis-Dalton
Monday 4 th August 9am – 11am	SCGRU	Student Grievance Resolution	All staff who deal with students	Maree Lee ,Marnie King or Sarah Spencer
Thursday 7 th August 9am – 11am	Teaching Space Management	Best Practice Timetabling at UQ	UQ Timetable Coordinators; and also other professional staff from Faculties and Schools who wish to further their understanding of timetabling practices at UQ	Matthew Scott Kirsten Hentschel
Monday 8 th September 10am – 11am	Student Fees	Student Fees 2015: Zen and the Art of Student Fees Maintenance <i>Broadcast to Ipswich, Gatton and Herston campuses from the St Lucia Senate Room</i>	Staff in all areas of the University whose responsibilities include: student administration, scholarship/sponsorship administration, financial administration and new staff	Narelle Larney David Ayre Lisa Davie
Friday 12 th September 9am – 11am CANCELLED	SCGRU	Student Integrity and Misconduct	Staff involved in student discipline and misconduct processes	Maree Lee
Monday 22 nd September 10am – 11am	Student Centre	Student Centre Overview Update on Staffing Model ESOS update	Faculties and Schools Student Administration Staff	Student Centre/Ken Aberdeen